

Western Washington Cardiology

January 19, 2010

To Our Patients:

Western Washington Medical Group, Dept. of Cardiology, charges a fee to cover the duplication and processing of patient medical records and/or narrative reports. To obtain a copy of medical records, the patient or legally authorized representative must sign a records release form. You may download the form at wwmedgroup.com/cardiology or call our office and the form will be sent to you. A signed release is valid for 90 days after signing with the exception of providing information to third party payors. The doctors at Western Washington Medical Group Department of Cardiology will duplicate charts at the patient's request. The fee for the duplication of medical records is as follows:

\$10 for the first ten pages

\$.25 per page thereafter

\$35 for each echocardiogram tape

\$10 --\$25 for disability form, special letter, summary report etc. that requires physician to review records and make special recommendations

Payment for duplicate records needs to be made to copying service prior to records being mailed to patient. **Ten business days are required to complete this process.**

If there are any questions about the preparation of medical records, please contact our Medical Records Dept. at 425.261.3439.

Sincerely,

Western Washington Cardiology

