



Western Washington
Medical Group

Certified Medical Assistant

Everett Family Medicine

Position: CMA for FT provider 4 days per week.

MA duties include but not limited to

- Rooming patients
- Taking vitals
- Assisting in procedures
- Performing/Injections/Immunizations/Wound Care/ EKGs/Spirometry's
- EMR documentation
- Refilling prescriptions, obtaining insurance prior authorizations, and completing paperwork as needed
- Phone triage and scheduling when needed

Requirements

- Reliable, punctual and committed to quality care
- Ability to multi-task and keep pace with provider
- Must be team-minded, friendly, self-driven and able to work independently
- Good communication skills as well as time management and organizational abilities
- Current MA-C certification in Washington State
- At least one year with Family Medicine background preferred
- Must be supportive of childhood vaccinations and family planning measures
- Experience with Centricity preferred
- Schedule: 36-40 hours a week

Salary: DOE

Compensation: Medical, Dental, Vision, 401K, Profit sharing

Interested applicants email your cover letter and resume to jsmecker@wwmedgroup.com.