

CMA – Full Time

Busy Family Practice office has an immediate opening for a medical assistant with experience.

Date: 05/17/21

Location: Marysville

Duties include but not limited to:

- Triage patient calls and schedule appointments as needed
- Refilling prescriptions, obtaining insurance prior authorizations, & complete paperwork as needed
- Sending patient recalls as needed
- Medical supply management as needed
- Room patients and take vitals as need when covering for providers
- Performing INRs/Injections/EKGs/Spirometry/Covid Testing as needed
- EMR documentation

Job Requirements:

- Reliable, punctual and committed to quality care
- Ability to multi-task and flexible changing job duties throughout shift
- Must be team-minded, friendly, self-driven and able to work independently
- Good communication skills as well as time management and organizational abilities
- Current MA-C certification in Washington State
- At least one-year experience in a medical office - Family Practice setting preferred.
- Must be supportive of childhood vaccinations and family planning measures
- Centricity or other EMR experience preferred

Schedule: 40 per week –

Salary: DOE

Please send cover letter and resume to: rtaylor@wwmedgroup.com