



CMA – Full Time

Busy Family Practice office has an immediate opening for a medical assistant with lab experience.

Date: 08/20/19

Location: Marysville

Duties include but not limited to:

- Triage patient calls and schedule appointments as needed
- Refilling prescriptions, obtaining insurance prior authorizations, & complete paperwork as needed
- Sending patient recalls as needed
- Medical supply management as needed
- Room patients and take vitals as need when covering for providers
- Performing Labs/Injections/EKGs/Spirometry as needed
- EMR documentation

Job Requirements:

- Reliable, punctual and committed to quality care
- Ability to multi-task and flexible changing job duties throughout shift
- Must be team-minded, friendly, self-driven and able to work independently
- Good communication skills as well as time management and organizational abilities
- Current MA-C certification in Washington State
- At least one-year experience in a medical office - Family Practice setting preferred.
- Must be supportive of childhood vaccinations and family planning measures
- Centricity or other EMR experience preferred
- **MUST be experienced & comfortable drawing blood and working in the lab**

Schedule: Approximately 40 per week – May include evening and Saturday hours as needed (Additional hours as needed to provide department coverage)

Salary: DOE

Please send cover letter and resume to: rtaylor@wwmedgroup.com