



Western Washington Medical Group

FT – CMA

Busy Everett Family Medicine clinic is hiring for a FT CMA.

Duties include but not limited to:

- Rooming patients and taking vitals
- Taking VM's, RX refills, and completing paperwork as needed
- Putting in patient recalls
- Taking inventory and keep rooms stocked with supplies
- EMR documentation
- Giving adult shots and pediatric vaccines
- Performing EKG's, Spirometry, set up for minor procedures

Job Requirements:

- Must have excellent customer service skills, be friendly and organized
- Ability to multi-task and be able to work well with other staff
- Reliable, punctual
- Must be a team player, and have EMR experience.
- Current MA-C certification for the state of Washington
- Minimum 1 year actual clinic experience
- Work approximately 40 hrs per week

Salary: DOE

Please send cover letter and resume to Carla_d@wwmedgroup.com