



Western Washington
Medical Group

Pulmonary & Sleep Medicine

Silver Lake Office

12728 19th Ave SE, Suite 300
Everett, WA 98208
Phone (425) 252-1116
Fax (425) 252-1118

Edmonds Office

21701 - 76th Ave West, Suite 304
Edmonds, WA 98026
Tel (425) 791-3084
Fax (425) 673-5466

Bellingham Office

470A Birchwood Ave
Bellingham, WA 98225
Tel (360) 318-7693
Fax (360) 360-5648

Appointment Policy

A scheduled appointment is a commitment of time between the doctor and patient. We have reserved time just for you. When appointments are missed or canceled, that time is lost.

We ask that when you make an appointment, you make every effort to keep that appointment. We understand that emergencies do arise, and we will take that into consideration. If you find that you cannot keep your scheduled appointment, we require two business days' notice so that we may see another patient in need of care.

It is office policy to charge a **\$100 fee** for any missed appointment or scheduled procedure (home sleep study, nocturnal oximetry test, or pulmonary function test) without a minimum of two business days' notice. This charge is your responsibility and insurance companies will not pay for missed procedures.

I certify that I have read the appointment policy and agree to abide by this policy.

Signature: _____ Date: _____

Print Name: _____ DOB: _____