



## Quality Clinical Coordinator (Medical Assistant)

Western Washington Medical Group (WWMG) is looking for health care innovators who want to make a difference. The Quality and Population Health Department is looking for team members to help us improve the quality and experience of care.

### Job Summary

The Quality Clinical Coordinator is a key role in supporting care center staff to improve quality, coding, and other improvement initiatives. The position also works with external partners and other Quality Team members on various projects. The work is primarily done over phone, email, electronic medical record, analytic software, and health plan online portals, as well as occasional care center site visits.

### Required Qualifications

- Certified Medical Assistant or other similar clinical degree.
- Commitment to improving the experience and delivery of care for patients.
- Strong written and oral communication, interpersonal skills, and cultural competency.
- Ability to work both independently and collaboratively in a team environment.
- Strong critical thinking, problem solving, organizational skills, and attention to detail.
- Demonstrates flexibility and can effectively manage multiple demands concurrently with ease.
- High level of discretion, integrity, and adherence to HIPAA standards.

### Preferred Qualifications:

- Experience in primary care clinical workflows.

**Location:** Everett, WA

**Schedule:** Full-time. Weekdays. A flexible schedule can be arranged.

**Responsible to:** Quality & Population Health Manager

### Ready to apply?

If you're interested in this position, please send your resume to [tlitton@wwmedgroup.com](mailto:tlitton@wwmedgroup.com).

---

We're interested in learning more about you and appreciate your taking the time to apply online. We are committed to employing a diverse workforce. *We welcome job applications from qualified individuals without regard to race, color, creed, religion, ancestry, national origin, age, sex, pregnancy, marital status, physical or mental disability, or any other protected characteristic. Minorities, women, disabled persons, and veterans are encouraged to apply.* Our staff not only enjoys full benefits and professional growth opportunities, but also an environment noted for diversity, community involvement, intellectual excitement, and collaboration.

**Who are we?** Western Washington Medical Group (WWMG) is proud to be a growing, independent provider organization who is on the front lines to improve health care for patients and the communities

we live in. The providers who founded WWMG in the early 1990's shared the belief that local, independent providers are best qualified to give their communities the best possible care. And because decisions are not made by distant corporate systems, that means our providers and patients are free to make the best informed choices together. The result is personalized, state-of-the-art care, with a work culture that's collaborative, supportive, caring, and fun. Learn more at <http://www.wwmedgroup.com/>