



Medical Assistant (PT)

Location: [Everett](#)

Part time Medial Assistant for busy Surgery Center

- **Variable hours and days. No weekends or holidays**
- *Experience desired*
- Answer phones and direct calls
- Be able to navigate patient EMR/must have basic computer skills
- Escort patients to pre op
- Assemble surgical charts
- Obtain patient's vital signs, height and weight and document
- Assist RN's with care in recovery room (under their direction)
- Assist patient and families during discharge out of facility
- Work in Pain Management on Tuesdays:

-help the Physician during procedures, documentation etc. (under their supervision)

-help set up room and prepare for the day

- other duties as directed

BLS/CPR certificate needed

Please send resumes to Betsy at elizabeth.werst@wwmedgroup.com